

Regular Meeting Minutes
Pine Forest Property Owners Association (PFPOA) Board Meeting
7:00 p.m. Thursday, October 12, 2019
First National Bank, Conference Room
489 Highway 71 West
Bastrop, TX 78602

The meeting was called to order by Kathleen Caso, Board President, at 7:02 p.m. Minutes were recorded by Tammy Brinkman.

Board member	Present	Absent	Late arrival time
Kathleen Caso	X		
Brenda Winkler	X		
Tammy Brinkman	X		
Raymond Gonzalez	X		
Josh Mincher	X		

The Board went into executive session at 7:02 pm and returned to regular session at 7:11 pm. The Board appointed Raymond Gonzalez to treasurer and Josh Mincher to place 2.

ACTION ITEMS:

Topic	Action item	Vote
Meeting minutes	Motioned by Kathleen Caso and seconded by Brenda Winkler to approve the April 11, 2019 minutes as presented.	In favor: 5 Against: Abstaining:
2020 Assessment & Late Fee Policy	Motioned by Brenda Winkler and seconded by Josh Mincher to mail out the 2020 assessment on January 1 st with a due date of 3/1. Late fees of \$25 will be assessed on 4/1/2020.	In favor: 5 Against: Abstaining:

DISCUSSION ITEMS:

- Monthly financial report was provided by Brenda Winkler. The current balance is \$392,642.49.
- Vice Presidents report included an update on a new management company.
- The ACC spreadsheet was reviewed for violations, fines, etc.
- Plans for a new vote on Unit 7-12 CCRs were discussed.
- Cynthia Meyer will provide the refreshments for the annual meeting set for Feb. 1, 2020.
- 2020 budget planning is in progress.

Adjourn	Motioned by Tammy Brinkman and seconded by Brenda Winkler to adjourn.	In favor: 5 Against: Abstaining:
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Meeting adjourned at 8:23 pm