

Regular Meeting Minutes
Pine Forest Property Owners Association (PFPOA) Board Meeting
7:00 p.m. Thursday, February 13, 2020
First National Bank, Conference Room
489 Highway 71 West
Bastrop, TX 78602

The meeting was called to order by Kathleen Caso, Board President, at 7:00 p.m. Minutes were recorded by Tammy Brinkman.

Board member	Present	Absent	Late arrival time
Kathleen Caso	X		
Brenda Winkler		X	
Tammy Brinkman	X		
Raymond Gonzales	X		
Josh Mincher	X		

Executive Session: in: 7:01; out: 7:03 pm **Election of Board Members:** Kathleen Caso, President; Josh Mincher, Vice President; Tammy Brinkman, Secretary; Ray Gonzales, Treasurer; Brenda Winkler, Member at Large.

ACTION ITEMS:

Topic	Action item	Vote
Meeting minutes	Motioned by Tammy Brinkman and seconded by Josh Mincher to approve the January 9, 2020 minutes as presented.	In favor: 4 Against: Abstaining:
Annual meeting calendar	Motioned by Kathleen Caso and seconded by Raymond Gonzales to meet the second Tuesday of every month during the 2020 calendar year except for the month of August and December. There will be no meeting during those months.	In favor: 4 Against: Abstaining:
Board Purchases	Motioned by Kathleen Caso and seconded by Josh Mincher to purchase an easel and bulletin board not to exceed \$400.	In favor: 4 Against: Abstaining:

PRESENTATION: TxDOT presented on the highway 71 and McAllister crossroads plan to address safety. The study should be completed by end of summer 2020 and potentially have short term plans implemented by end of year.

DISCUSSION ITEMS:

- Treasurer's report on monthly financial report was presented by Raymond Gonzales. CSA is still working with Goodwin to transfer over all the information.
- It was decided that the board will have a workshop on 2/27 at 5:00 pm at Starbuck's to meet with one of the web designers.
- The ACC spreadsheet was reviewed for violations, fines, etc. Caso will contact the PFPOA attorney to determine what options the POA has for violations beyond the warnings and fines. In particular, the community members are interested in liens and small claims court.
- Raymond Gonzales will head up a committee to pursue expansion of fire hydrants.
- Kathleen Caso will investigate improvements to the monument sign area.

Comments/Concerns from Property Owners

Monty Williams spoke about the need to enforce violations and hold homeowners accountable. He suggested adopting a set of guidelines that outline the step by step procedures that are followed when a violation occurs.

Adjourn	Motioned by Tammy Brinkman and seconded by Raymond Gonzales to adjourn.	In favor: 4 Against: Abstaining:
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Meeting adjourned at 8:29 pm