

**Regular Meeting Minutes**  
**Pine Forest Property Owners Association (PFPOA) Board Meeting**  
**7:00 p.m. Thursday, September 10, 2020 VIA ZOOM**

The meeting was called to order by Kathleen Caso, Board President, at 7:05 p.m.  
Members present Kathleen Caso, Brenda Winkler, Josh Mincher  
New Members: Board acknowledges 2 new board members Karen Taylor and Robert Rosso

1. Motion: Approval to accept March 12, 2020 minutes by Brenda, seconded by Josh.
2. Financials: \$ 415,473.99 Balance statement  
\$ 9,458 favorable to our budget
  - a. A letter was sent out to members whose accounts are in arrears, stating that as of September 1, 2020, a late payment charge will be made to these accounts.
  - b. Total Accounts in arrears amount as of July 31 is \$151,652. 24. However, over \$36,000+ were fees which belonged to Goodwin, therefore they are being removed from our books because we switched management companies. Therefore, true statement of arrears amount is \$115,136.24.
  - c. Suggestion:
    1. Work on removing the liability from the balance sheet.
    2. Create a true delinquency report. Brenda and Karen to pursue.
3. ACC: Permits - 7 new homes  
Permits - 18 improvement
4. Committees:
  - a. Fire Committee : Josh Mincher  
At the last annual meeting Fire Chief Gill spoke about partnerships with the community.
    - Explore purchasing property for the fire department
    - Needs approval by the Fire Board
    - Proposed structure and requirements
    - Need for easy access.
    - Benefits: proximity, time, return of investment for the community, potential decrease on homeowners' insurance.
  - b. HUD:
    - Funds being spent on the egress from Tahitian and River Forest anticipated completion date is November.
    - Sidewalks are not feasible due to the inability to use county property with burden on the POA purchasing private property.
5. Digitizing documents: on external drive vs Dropbox.
6. Motion to purchase a premium Zoom account by Josh, seconded by Robert.  
Motion to adjourn was cut off by Zoom.