

**Pine Forest Property Owners Association (PFPOA) Board Meeting**  
**7:00 p.m. Thursday, Nov 12, 2020**  
**By Internet at Zoom**

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items may or may not be taken in the same order as shown in the meeting notice. This meeting will be conducted under 'Robert's Rules of Order. All discussion on agenda items will be by and between members of the Board unless members request to be added to the agenda.

**Anyone wanting to make comments or express concerns to the PFPOA Board must submit them in writing to the Association Secretary at least 72 hours prior to the monthly meeting time. Please send your comments to the Pineforestbastrop@gmail.com, addressed to the President. To sign up to speak by zoom, follow instructions in meeting announcement for the zoom meeting.**

Any property owners addressing the Board should first state their first and last name so that it may be properly recorded in the minutes.

1. Approval of Minutes from the Oct 8, 2020
2. Monthly Treasurer's Report:
  - a. Financials
  - b. Procedure for removing liabilities
  - c. 2021 Budget
  - d. Confirmation of Collection Policy
3. Board Member terms
4. ACC Report
  - a. Permits and violations report
  - b. Monument signage
5. Committees:
  - a. Fire prevention - Josh  
Still trying to locate a lot.
  - b. Digitizing documents - Kathleen  
Drop Box: 6-member account with individual password is \$12.50/month
  - c. Website additions
6. Annual Meeting arrangements
  - a. confirmation
  - b. refreshments to be provided by the board
  - c. projection and sound available
  - d. social distancing plan
  - e. guest speakers
7. Comments and concerns from property owners.
8. Adjournment